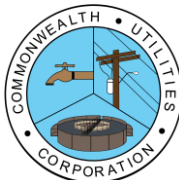




Commonwealth Utilities Corporation



Job Vacancy Announcement

JVA No. 26-045

Opening Date: Tuesday, September 1, 2026

Closing Date: Tuesday, September 15, 2026

POSITION TITLE:	Engineering Technician I
DEPARTMENT:	Power Division-Transmission & Distribution
LOCATION:	Saipan, Northern Marianas Islands, USA
ANNUAL SALARY:	\$25,730.00 per annum, Non-Exempt
CONTRACT:	Not Contracted
POSITION(S):	One (1)

The incumbent will be under the direct supervision of the Power Division Manager or his/her designee.

Duties:

- Provides technical support and assistance related to project management, safety, quality control and assurance.
- Performs field investigations and inspections.
- Performs field or easement verifications.
- Ensures adherence with plans, specifications and contractual compliance. Submits deficiencies for review and correction.
- Gathers data through observation and by reviewing relevant resources such as construction plans, blue prints, specifications, maps, technical drawings, property records, and/or GPS data.
- Enters, updates and verifies data in systems.
- Prepares and maintains reports, notices, drawings, graphs, charts, correspondence, cost estimates and related engineering documents in accordance with standards.
- Plans and prioritizes schedules and routes for field inspections.
- Researches existing project sites and explores potential construction sites. Monitors rights of way and easements.
- Monitors and reviews equipment and supplies inventory. Provides notification of resources or maintenance needs.
- Provides support and assistance with special engineering studies.
- May be required to be on call outside of normal working hours.
- Performs other duties of a similar nature and level as assigned.

Minimum Requirements:

Education & Experience: High School Diploma, General Education Diploma, or Adult Basic Education Program plus two (2) years of journey level experience in drafting, office and field engineering, or surveying support work.

Proficiency in the applications of Microsoft software – Word, Excel, PowerPoint, and Outlook.

Knowledge of: Applicable Federal, Commonwealth State and local laws, codes, regulations and/or ordinances; Basic engineering and construction terminology, methods, practices, and techniques; Surveying methods and techniques; Mathematical concepts; Applicable equipment, controls and systems of assigned area of responsibility; Modern office technology.

Skills in: Interpreting and applying applicable laws, codes, rules, regulations and standards; Reading and interpreting plans, specifications, maps and related technical documentation; Performing engineering surveys, mapping and locating; Performing inspections and identifying issues in assigned area of responsibility; Operating and maintaining equipment in assigned area of responsibility; Performing mathematical calculations and estimating resources and costs; Researching, troubleshooting and problem solving; Preparing technical reports, maps and related documents used in assigned area of responsibility; Applying safe work practices; Planning and prioritizing activities and routes; Utilizing a computer and relevant software applications; Utilizing communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, and others to sufficiently exchange or convey information and to receive work direction.

- **Licensing:**
 - Valid Driver’s License with appropriate class.

All applicants may be tested and all applicants are subject to pre-employment drug test.

How to Apply: Submit a completed CUC Employment Application, resume, and applicable supporting documents to the CUC Human Resources office located on the 3rd Floor of the Joeten Dandan Building on Saipan, Monday through Friday

7:30 am – 4:30 pm (Except Legal Holidays). Applicants on the island of Tinian and Rota may submit their documents to their respective CUC Administration office. Application, resume and supporting documents can also be e-mailed to: employment.applications@cucgov.org.